



# The Northwestern Specialists For Women

900 N Kingsbury Road, Ste 130N, Chicago IL, 60610.

## Request for Medical Records Release Form

DATE: \_\_\_\_\_

### Patient Information:

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Doctors name you are requesting to release records: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

### Please send a copy of my medical records to:

The Northwestern Specialist for Women

900 N. Kingsbury Suite 130- N

Chicago, IL 60610

Contact Number: 312-775-1100

Fax Number: 312-775-1111

Purpose or need for information: \_\_\_\_\_

Appointment scheduled \_\_\_\_\_

Medical records for the period (dates) from \_\_\_\_\_ to \_\_\_\_\_

Please be specific on which records are needed: \_\_\_\_\_

I also understand that this Authorization is subject to withdrawal by me at any time in writing to the medical record contact person at this office except to the extent that action has already been taken to release this information. This Authorization shall remain valid unless revoked but will **expire in 1 year after signing.** I have a right to inspect a copy of the health information to be released and if I do not sign the Authorization, the institution named above will not release my health information. *\*If records from an outside physician is provided you will need to **re-request** those records from the physician. Per our office policy we will not release third party information\**

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Signature of the patient: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Signature of Parent/Legal Guardian/ Personal

Representative: \_\_\_\_\_

Thank you for your cooperation.

Created 7/12/08 SV